



MISSION STATEMENT

The EIHA Coaching Programme is committed to developing coaches who will be effective instructors and role models, through a comprehensive education programme at all levels of the sport

PURPOSE STATEMENT

Educating coaches in pursuit of excellence in Ice Hockey

COACHING QUALIFICATIONS PROTOCOLS

EIHA COACH EDUCATION PATHWAY (Continuous Development)

LEVEL 3 Certificate in Ice Hockey Coaching

ADVANCED LEVEL 2 Certificate in Ice Hockey Coaching
(NEW course, from 1st August 2011)

LEVEL 2 Certificate in Ice Hockey Coaching

LEVEL 1 Certificate in Ice Hockey Coaching

INTRODUCTION TO COACHING/LEARN TO PLAY Student Coach Award
(NEW course, from 1st August 2011)

MINIMUM QUALIFICATIONS FOR HEAD COACHES

Recreational & University (adult only): **Level 1**

Beginners LTP Courses, Under 10, Under 12: **Level 2**

Under 14, Under 16, Under 18, WU16, WD1, WPL, ENIHL1 & 2, EPIHL **Level 2**

Under 18, WPL, WD1, ENIHL1, EPIHL **Advanced Level 2**
(Minimum requirement from 1st August 2013)

EPIHL: **Level 3**
(Minimum requirement from 1st August 2015)

Club Head Coach, Regional Team Head Coach, National Team Head Coach: **Level 3**
(Minimum requirement from 1st August 2015)

INTRODUCTION TO COACHING/LEARN TO PLAY Student Coach Award

(NEW from 1st August 2011)

This award is not a coaching qualification, but is the foundation for the Level 1 course.

Must be at least 14 years old on the first day of the course and must be able to meet the skating requirements (see below for details).

Must be currently registered as a player with the EIHA.

Attendee must attend and complete all sections of the course.

Attendee must receive results before being eligible to undertake role and responsibilities of a Learn To Play student coach. Course must be paid for in full before attending the course.

Learn To Play student coaches must always be under the strict and close supervision of a Level 2 coach or above and participation is restricted to:

- Setting out equipment
- Demonstrating skills and drills
- May help out at practices and cross-ice tournaments only (May not play during scrimmages or games).
- May only work with players at least one full playing age level down.
- May not act as the head coach or assistant coach during practices or games.
- Full playing kit must be worn.

LTP student coaches are subject to the requirements of the EIHA Child protection policy (upon reaching 18, CRB Checks are mandatory before participation).

Insurance of all coaches and players is invalid if there is no Level 2 or above in charge and on ice during the entire practice.

Continuous Development:

All Learn To Play student coaches must re-certify every two years to maintain their Student Coach status (or have progressed to a Level 1).

- complete the prescribed online re-certification modules
- or attend a Sports Coach UK workshop
- or attend an EIHA Coaching Programme sport specific workshop

LEVEL 1 Certificate in Ice Hockey Coaching

Must be at least 16 years old on the first day of the course and must be able to meet the skating requirements (see below for details).

Attendee must attend all sections of the course.

Exam to be returned within 2 weeks and must attain 80% (15/18 questions) to receive qualification.

Attendee must receive examination results before being eligible to undertake role and responsibilities of a Level 1 coach. Course must be paid for in full before attending the course.

Qualified Level 1 coaches can only assist a Level 2 coach or above to run practices.

There must be a Level 2 or above in charge and on ice for the entire practice, otherwise insurance of all coaches and players is invalid.

Continuous Development:

After passing the exam, all Level 1 coaches must re-certify every two years to maintain their Level 1 licence (or have progressed to a Level 2).

- complete the prescribed online re-certification modules
- or attend a Sports Coach UK workshop
- or complete a certified first aid course
- or attend an EIHA Coaching Programme sport specific workshop
- or attend an IIHF clinic (or equivalent)

A Level 1 coach can take a Level 2 course after gaining a minimum of one year of coaching experience, and if they meet the age requirement.

Dispensation will be considered to allow access to a Level 2 course where it falls within a 60 day period of a coach becoming 18 years old.

Previously registered as a Level 1 but licence has lapsed:

- If not registered for over two years; coach must retake the Level 1 exam and cannot take a Level 2 until the club Head Coach can provide written proof that the coach has been coaching for a minimum of six months.
- Must complete the online re-certification modules in that six months period.
- Coaches working with anybody under 18 years old must also undertake a child protection review with the clubs child protection officer and complete a local authority/Sports Coach UK child protection workshop.

DISPENSATION

Not previously taken your Level 1 and have played in Elite League/ EPIHL, WPL,ENL1 or equivalent for a minimum of five seasons:

- Level 1 must be taken. The Level 2 can be taken within six months if active and confirmed coaching is done within that period. This concession will only apply to coaches that are resident in the EU, registered with the association of the country and do not require a work permit.

LEVEL 2 Certificate in Ice Hockey Coaching

Must be at least 18 years old on the first day of the course and must be able to meet the skating requirements (see below for details).

Attendee must attend all sections of the course.

Exam must be returned within four weeks and coach must attain 75% to receive qualification.

Attendee must receive examination results before being eligible to undertake role and responsibilities of a Level 2 coach. Course must be paid for in full before attending the course.

The Level 2 qualification enables the coach to run the bench and training sessions and run/assist at hockey schools when school is registered with the EIHA.

Insurance for players is invalid if the hockey school is not registered with the EIHA.

Continuous Development:

After passing the exam, all Level 2 coaches must re-certify every two years to maintain their Level 2 licence (or have progressed to Advanced Level 2 or Level 3)

- complete the prescribed online re-certification modules
- or attend a Sports Coach UK workshop
- or complete a certified first aid course
- or attend an EIHA Coaching Programme sport specific workshops
- or attend an IIHF clinic (or equivalent)

Lapsed Level 2

If a Level 2 licence had been previously held, but the coach has not registered for up to 3 years, the coach will be allowed to register as a Level 1. Coaches must also undertake a child protection review with the clubs child protection officer and complete a local authority/Sports Coach UK child protection workshop.

- The club Head Coach must also provide written confirmation of active coaching, and online re-certification must be completed. The coach can then re-sit the Level 2 exam to regain Level 2 status.

Where a Level 2 licence has lapsed for more than three years, the coach will be treated as if they have never held the Level 2 licence and will have to re-sit the Level 1 exam. After six months they can then attend the Level 2 course.

This will not apply where the player has played in the Elite League/EPIHL/WPL or ENIHL1 for at least 5 years.

Coaches must also undertake a child protection review with the clubs child protection officer and complete a local authority/Sports Coach UK child protection workshop.

ADVANCED LEVEL 2 Certificate in Ice Hockey Coaching (NEW from 1st August 2011)

After passing the Level 2 exam, coaches can work towards gaining the Advanced Level 2 qualification. The Advanced Level 2 is a good foundation for those also planning to take the Level 3 qualification. This is a modular course that is gained through demonstrating an ongoing commitment to Continued Education:

- complete the prescribed online re-certification modules
- attend 3 Sports Coach UK workshops
- complete a certified first aid course
- attend an EIHA Coaching Programme specified workshop
- complete the Advanced Level 2 Seasonal Log Book

This can be achieved over the course of one season, or built up over a longer period.

Continuous Professional Development:

After passing the course, all Advanced Level 2 coaches must re-certify every two years to maintain their Advanced Level 2 licence (or have progressed to a Level 3).

- complete the prescribed online re-certification modules
- or attend a Sports Coach UK workshop
- or complete a certified first aid course
- or attend an EIHA Coaching Programme sport specific workshop
- or attend an IIHF clinic (or equivalent)

LEVEL 3 Certificate in Ice Hockey Coaching

This is a modular course and is gained through demonstrating an ongoing commitment to Continued Education.

The course is open to coaches who hold a current Advanced Level 2 status and have been registered and coaching for at least 2 years, or coaches that hold a current Level 2 status and have been registered and coaching as a Level 2 for at least 4 years.

Coaches must attend all sections of the course.

Examination submissions must be returned on time and coach must attain 75% in all modules to receive qualification.

Late or incomplete submissions will result in the coach reverting to Advanced Level 2 status, and being required to retake those modules.

Attendees must receive examination results before being eligible to undertake role and responsibilities of a Level 3 coach. Course must be paid for in full before attending the course.

Continuous Development:

After passing the exam, all Level 3 coaches must re-certify every two years to maintain their Level 3 licence

- complete the prescribed online re-certification modules
- or attend a Sports Coach UK workshop
- or complete a certified first aid course
- or attend an EIHA Coaching Programme sport specific workshop
- or attend an IIHF clinic (or equivalent)

NON-UK QUALIFICATIONS

Coaches Coming From Outside the Jurisdiction of Ice Hockey UK

- These coaches must hold or have held a coaching qualification from their Home Association within the last 3 years and be an association recognised by the IIHF.
- A copy of the certificate and a written reference from the club or clubs where they coached is a mandatory requirement.
- The EIHA will apply equivalency to the qualification when evidence has been received and verified.

The measures outlined are in line with the EIHA child protection, insurance cover and risk management policies. As most countries that have a formalised coaching programme have child protection policies in place, this requirement will enable the EIHA to carry out checks in line with our risk assessment before allowing coaches to work with young people.

SKATING REQUIREMENTS:

To attend, and pass an EIHA coaching course coaches must be able to execute the following skills on ice with proficiency and under control:

1. Skate forward
2. Carry out tight turn in both directions
3. Stop moving in all directions
4. Skate backwards
5. Crossover efficiently forwards and backwards
6. Pivot forwards to backwards and backwards to forward
7. Stop on both feet forward & backward
8. Must show a good understanding of the mechanics of shooting
9. Must be able to demonstrate stick handling and passing and pass receiving elements to a competent standard.
10. Demonstrate an understanding of teaching techniques as applied in teaching progressions (Whole part whole)

MANAGERS CERTIFICATION

Must be at least 18 years old on the first day of the course. Open to non-skaters.

Enables Managers to be on the bench during games.

Does not allow the Manager to run or assist in the running of on ice hockey schools or practices, or benches.

REGISTRATION PROCEDURES

Coach, manager, off-ice team official and off-ice game official licences must be renewed every season. For registration purposes, the season begins on 1st August; from that date, the previous season's licences are no longer valid.

Coaches, managers and off-ice officials and are all subject to the requirements of the EIHA Child protection policy.

(Where CRB Checks are mandatory, a coaching licence will not be issued without the CRB being in place).

TRAINING & GAME REQUIREMENTS FOR COACHING

Training

The minimum requirement for running on ice sessions, practices, training camps and hockey schools is:

A qualified and registered Level 2 coach and a qualified and registered Level 1 coach or above.

A Level 2 coach or above must be in charge and on ice at all times, assisted by the necessary number of assistant coaches.

The following are the minimum coach/player ratios that are recommended:

1–20 players minimum of one Level 2 plus one Level 1
20–30 players minimum of one Level 2 plus two Level 1's
30–40 players minimum of two Level 2's plus two Level 1's
40-60 players minimum of three Level 2's plus three Level 1's

A Level 2 coach or above can be substituted for a level 1 coach or above.

Any other person on the ice assisting in the running of an on ice session/practice **must** be properly qualified and registered through the EIHA Coaching Programme to at least Level 1 status.

These requirements apply to recreational teams where any U18 players are involved on the ice.

Under 18 players aged over 16 **IN FULL PLAYING KIT INCLUDING HELMET** may go on the ice as demonstrators. However, they would only be insured as players, and as such should not be involved in any way in coaching. Their participation should always be under the strict and close supervision of a Level 2 coach and restricted to:

- Setting out equipment
- Demonstrating skills and drills
- Shooting for goalkeeper practice

Adult Demonstrators are not permitted to coach, so must be under the direction of a qualified coach and are subject to the requirements of the EIHA child protection policy.

Unqualified assistants, i.e. players or unregistered coaches on the ice will render all insurance null and void.

Game/Bench Requirements

- **Managers are no longer classed as suitably qualified to undertake the role of control of the bench unless they also hold a current coaching qualification.**
- Only qualified & registered coaches can be in charge of a bench.
- A qualified and registered Level 2 or above must be on the bench and in charge, assisted by a qualified and registered Level 1 or above (It is recommended to have two Level 2 or above coaches on the bench).
- The minimum age to be in charge of the bench on game day is 18. Where a Level 1 is on the bench and the Level 2 is thrown out, the game can continue only if the said Level 1 is 18yrs or over.
- In EPIHL/ENIHL1/ENIHL2/WPL and WD1 where player coaches are used, a **non-playing** Level 2 coach or above must be on the bench and in charge.
- In the event that the Level 2 bench coach is thrown out of the game, the Level 2 player coach must remain on the bench for the remainder of the game.
- From the 2012/2013 season ENIHL2 will no longer be able to utilise player coaches.
- Referees will check licence cards before the game and if there is insufficient coaching staff on the bench, the game will be abandoned and disciplinary action against the club may be taken.

Spot checks at training sessions and games may be carried out and failure to comply with these requirements may result in disciplinary action.

HOCKEY SCHOOLS

APPROVAL

All hockey schools/camps involving EIHA players and/or coaches **must** be approved and registered by the EIHA. Insurance of players and coaches is not valid for participation in a non-approved event.

For authorisation, the following requirements must be met and or details provided-

Name of organiser

Dates and venues

Age groups

Number of players expected

Full name of all coaches, including specifying Head Coach

On and off ice activities

Cost

A registration fee must also be paid before authorisation can be granted

All hockey schools must include off-ice sessions

All outstanding debts owed to the EIHA are paid in full

All EIHA approved and registered Hockey Schools will be advertised on the EIHA and Coaching Programme websites and will be included in any advertisement for courses and workshops.

COACHES

The minimum requirement for running on ice sessions, practices, training camps and hockey schools is:

See Appendix below.

Unqualified assistants, i.e. players or unregistered coaches on the ice will render all insurance null and void.

Coaches must provide evidence of their highest and most recent qualifications if obtained from an organisation other than the EIHA or SIHA.

Coaches must be registered with the Coaching Programme unless they can provide evidence that they are insured for coaching. Visiting coaches must hold a current qualification from their parent association and must provide evidence of insurance from their home country that is valid in the UK.

A work permit may also be required for a coach brought in from outside the UK.

IT IS THE RESPONSIBILITY OF THE HOCKEY SCHOOL ORGANISER TO CHECK THAT ALL PLAYERS AND COACHES ARE INSURED.

Under 18 players aged over 16 **IN FULL PLAYING KIT INCLUDING HELMET** may go on the ice as assistants. However, they would only be insured as players, and as such should not be involved in any way in coaching. Their participation should always be under the strict and close supervision of a Level 2 coach and restricted to:

- Setting out equipment
- Demonstrating skills and drills
- Shooting for goalkeeper practice

Appendix

The following are the minimum coach/player ratios that must be adhered to at all times:

1–20 players minimum of one Level 2 plus one Level 1
20–30 players minimum of one Level 2 plus two Level 1's
30–40 players minimum of two Level 2's plus two Level 1's
40–60 players minimum of three Level 2's plus three Level 1's

A Level 2 coach or above can be substituted for a level 1 coach or above

BEGINNERS PROGRAMMES

Beginners sessions run by the rinks themselves do not come under EIHA jurisdiction. However, it must be noted that caution should be taken to ensure that adequate and suitable supervision is given at these sessions.

Beginner's sessions run by registered EIHA clubs must following EIHA Coaching Programme guidelines:

Minimum Equipment for players:

Helmet and face mask, stick, hockey gloves, and skates

Elbow and knee pads/protection and neck guards.

Wherever possible, full kit is recommended.

Lightweight (Blue) pucks should be used on ice.

Clubs are reminded that if they allow unregistered and unqualified coaches on the ice they will find themselves subject to a discipline enquiry, which may render the Club liable to sanctions under the EIHA Rules & Regulations.

They may also find that they are failing on child protection grounds and the insurance of all persons on the ice including players may be invalidated, putting personal liability on all involved and club officials.

Where it is proved that persons have been coaching while unqualified, those persons will not be allowed to take an EIHA coaching course or register as a coach for twelve months & the Club may be liable to sanctions from the relevant EIHA Discipline/Management committee.

Revised 10th June 2011 Version 1

The EIHA Coaching Programme reserves the right to amend and update these procedures as and when necessary.